

Your Wedding Planner

Whatever else you say when writing your invitations, you must include the following information:

- ♥ names of the hosts
- ♥ first name of the bride and groom (surnames are optional)
- ♥ time, date and place of the wedding ceremony (including day, month and year)
- ♥ time and place of the wedding reception
- ♥ contact details and date for guests to RSVP

formal wedding

If you're hosting a formal wedding, here are a few things to keep in mind:

- ♥ Invitations should be written in the third person.
- ♥ Dates and times should be spelt out, e.g. the eighth of January, at four o'clock.
- ♥ If it's a church ceremony, the words 'the honour of your presence' are used.
- ♥ A non-religious ceremony tends to use the words, 'the pleasure of your company'.
- ♥ The bride's name should appear before the groom's.
- ♥ The time and date should be written first, followed by the venue.

Here are a couple of formal examples to inspire you:

*Mr and Mrs Leonard Green
and
Mr and Mrs Jack Geller
Request the pleasure of your company
At the marriage of their children
Rachel Karen Green
and
Mr Ross Eustace Geller
on Saturday, the twenty first of January
two thousand and twelve
at three o'clock in the afternoon
St Patrick's Cathedral
43 Wyndham Street
Auckland*

or

*Rachel and Ross,
together with their parents,
warmly invite*

*to share in the celebration of their marriage
on Saturday, the twenty first of January
two thousand and twelve
at three o'clock in the afternoon
St Patrick's Cathedral
43 Wyndham Street
Auckland*

informal wedding

For a relaxed informal wedding you can choose whatever wording you like. Invitations are written in the first person and titles and surnames are often omitted. The tone tends to reflect that of a letter to a close friend.

Here are a couple of informal examples to inspire you:

*Together with our families
Rachel Green
And
Ross Geller
Would like to invite*

*To our wedding
On Saturday, 21 January 2012 at 3pm
St Patrick's Cathedral
43 Wyndham Street
Auckland*

or

*Rachel and Ross
Are tying the knot
We would love you to come and join the celebration
On Saturday, 21 January 2012 at 3pm
St Patrick's Cathedral
43 Wyndham Street
Auckland*